

**REPORT OF THE DIRECTOR OF CORPORATE SERVICES**  
**EXECUTIVE BOARD - 19th SEPTEMBER 2016**  
**COUNCIL'S BUDGET MONITORING REPORT 2016/17 as at 30th June 2016**

Head of Service & Designation	Author & Designation	Telephone No	Directorate
O Bowen, Interim Head of Financial Services	O Bowen, Interim Head of Financial Services	01267 224886	Corporate Services

Table 1

Forecasted for year to 31 March 2017

Department	Working Budget				Actual				Jun 2016 Forecasted Variance for Year £'000
	Controllable Expenditure £'000	Controllable Income £'000	Net Non Controllable £'000	Total Net £'000	Controllable Expenditure £'000	Controllable Income £'000	Net Non Controllable £'000	Total Net £'000	
Chief Executive	17,909	-6,032	1,777	13,654	19,161	-6,726	1,777	14,212	559
Education & Children	162,975	-24,831	24,187	162,332	165,103	-25,942	24,187	163,349	1,017
Corporate Services	82,139	-51,475	-8,350	22,314	82,037	-51,507	-8,350	22,179	-135
Communities	127,228	-47,697	11,460	90,992	128,133	-47,756	11,460	91,837	845
Environment	125,913	-87,005	8,321	47,228	120,694	-81,363	8,321	47,652	423
<b>Departmental Expenditure</b>	<b>516,164</b>	<b>-217,040</b>	<b>37,395</b>	<b>336,520</b>	<b>515,129</b>	<b>-213,294</b>	<b>37,395</b>	<b>339,229</b>	<b>2,710</b>
Capital Charges/Interest				-9,519				-10,019	-500
Pension Reserve Adjustment				-5,085				-5,085	0
<b>Levies and Contributions:</b>									
Brecon Beacons National Park				138				138	0
Mid & West Wales Fire & Rescue Authority				9,172				9,172	0
<b>Net Expenditure</b>				<b>331,226</b>				<b>333,435</b>	<b>2,210</b>
Outcome Agreement Grant				0				0	0
Contribution from Balances				-65				-65	0
Transfer from Balances/Earmarked Reserves				-200				-200	0
Transfers to/from Departmental Reserves									
- Chief Executive				0				0	0
- Education & Children				0				0	0
- Corporate Services				0				67	67
- Communities				0				0	0
- Environment				0				-423	-423
<b>Net Budget</b>				<b>330,961</b>				<b>332,814</b>	<b>1,854</b>

**Chief Executive Department**  
**Budget Monitoring as at 30th June 2016**

Division	Working Budget				Forecasted				Jun 2016 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	
Chief Executive	-613	0	-329	-942	-67	0	-329	-396	547
People Management & Performance	3,677	-1,058	-2,251	368	3,850	-1,275	-2,251	324	-45
Admin and Law	3,975	-591	1,565	4,950	3,932	-573	1,565	4,924	-25
Customer Focus and Policy	4,484	-987	-2,266	1,230	4,461	-1,008	-2,266	1,187	-43
Statutory Services	763	-2	152	913	995	-125	152	1,022	109
Property	1,146	-1,166	791	772	1,115	-1,135	791	771	-1
Regeneration	4,477	-2,228	4,115	6,363	4,875	-2,610	4,115	6,379	16
<b>GRAND TOTAL</b>	<b>17,909</b>	<b>-6,032</b>	<b>1,777</b>	<b>13,654</b>	<b>19,161</b>	<b>-6,726</b>	<b>1,777</b>	<b>14,212</b>	<b>559</b>

**Chief Executive Department - Budget Monitoring as at 30th June 2016**  
**Main Variances**

Division	Working Budget		Forecasted		Jun 2016 Forecasted Variance for Year £'000	Notes
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000		
<b>Chief Executive</b>						
Corporate Savings Target	-949	0	-402	0	547	Standby and Health and Safety Corporate savings yet to be implemented
<b>People Management &amp; Performance</b>						
Business Support	199	-1	170	-1	-29	Savings on Supplies & Services
Personnel Management	903	-199	881	-204	-27	Vacant posts
<b>Admin and Law</b>						
Land Charges Administration	80	-275	58	-275	-22	Additional searches income anticipated
<b>Regeneration &amp; Policy</b>						
<b>Customer Focus and Policy</b>						
Performance Management	558	-19	491	-19	-67	Vacant Post due to secondment
Chief Executive-Policy	516	-63	583	-105	25	Income target not achievable
<b>Statutory Services</b>						
Registration Of Electors	152	-2	194	-2	42	Additional cost of individual electoral registration
Coroners	279	0	373	0	94	Additional storage costs and anticipated increase in Coroners salary
Electoral Services - Staff	262	0	235	0	-26	Vacant post
<b>Regeneration</b>						
Physical Regeneration	361	0	322	0	-40	Underspend mainly due to staff vacancies
Regeneration Business Support Unit	333	-107	348	-78	44	the intention of selling the property. However, property still hasn't been sold so
Sector Development	61	0	39	0	-23	Planned underspend to offset budget pressures elsewhere within Regeneration
<b>Other Variances</b>					40	
<b>Grand Total</b>					559	

**Department for Education & Children**  
**Budget Monitoring as at 30th June 2016**

Division	Working Budget				Forecasted				Jun 2016 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	
Director & Strategic Management	681	0	-149	532	695	-14	-149	532	-0
Education Services Division	117,933	-1,725	19,650	135,858	119,138	-2,120	19,650	136,668	810
Strategic Development	9,155	-7,155	1,118	3,118	9,179	-7,243	1,118	3,055	-63
School Improvement	2,683	-194	518	3,006	3,001	-508	518	3,010	4
Learner Programmes	10,215	-9,389	617	1,444	10,235	-9,409	617	1,444	0
Children's Services	22,308	-6,367	2,433	18,373	22,856	-6,648	2,433	18,641	267
<b>GRAND TOTAL</b>	<b>162,975</b>	<b>-24,831</b>	<b>24,187</b>	<b>162,332</b>	<b>165,103</b>	<b>-25,942</b>	<b>24,187</b>	<b>163,349</b>	<b>1,017</b>

## Department for Education & Children - Budget Monitoring as at 30th June 2016

### Main Variances

Division	Working Budget		Forecasted		Jun 2016 Forecasted Variance for Year £'000	Notes
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000		
<b>Education Services Division</b>						
School Redundancy & EVR	1,612	0	2,291	0	679	School redundancies and EVR
School Modernisation	68	-5	385	-10	312	Short term transport for pupils from closed schools £90k, property decommissioning and cost of sales £222k (which includes £200k NNDR)
Early Years Non-Maintained Provision	473	0	425	0	-47	Less demand for 10 hours free education for 3 year olds in non maintained settings
Special Educational Needs	3,029	-1,449	2,990	-1,501	-90	Termination of high cost out of county placement -£274k. Additional statementing yr 6 transition £225k, transport £64k. Education Improvement Grant (EIG) contribution to advisory teachers -£105k
Educational Psychology	876	0	975	-140	-41	Vacant post, Efficiency saving 2017/18
<b>Strategic Development</b>						
Information & Improvement	466	-35	500	-117	-48	Salary savings relating to part-year vacant post, two employees not being at the top of grade and maternity leave
<b>Children's Services</b>						
Corporate Parenting & Leaving Care	729	0	1,042	-246	67	Increasing age profile of Looked After Children (LAC) resulting in more costly support for longer - impact of When I'm ready & Social Care Well Being Act on 15 to 25 year olds
Fostering Services & Support	3,593	0	3,552	-15	-56	The taxi's budget faces ongoing pressure due to the high number of placement moves, some away from school areas £17k. The Fostering team is supporting a reduced number of Looked After Children and have also revised procedures -£52k, along with part year salary savings -£20k. Managerial efficiency 2017/18
Adoption Services	497	-55	598	-115	40	Additional staff resource to reduce the number of placements needing to be purchased at greater cost which reduces budget pressure in other areas
Residential and Respite Units	919	-151	884	0	116	Planned additional contribution from the LHB is unlikely to be achieved in 2016-17 £150k, reduced by part year salary savings -£36k
Direct Payments	155	0	217	0	63	Increased demand for payments made to families of disabled children to purchase their own care, which reduces the pressure on Out of County placements.
Preventative incl Section 17 payments	222	0	193	0	-30	Discussions on-going with Adult Services regarding costs of those over 18 Reduction in demand for preventative payments made to individual families based on current level
Out of Hours Service	262	-64	365	-64	104	Increased number of referrals being handled, to be analysed between Adult & Children with potential for level of recharge to reflect findings
Children's Services Mgt & Support (incl Care First)	1,029	-76	1,026	-140	-67	Salary underspend currently being reviewed in line with re-evaluation of posts in other areas
Education Welfare	470	-41	487	-41	17	Increased staffing costs following re-evaluation of posts
<b>Other Variances</b>					-3	
<b>Grand Total</b>					1,017	

**Corporate Services Department**  
**Budget Monitoring as at 30th June 2016**

Division	Working Budget				Forecasted				Jun 2016 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	
Financial Services	7,559	-3,358	-3,252	949	7,570	-3,473	-3,252	846	-103
Audit Risk & Procurement	1,074	-28	-1,003	44	1,043	-28	-1,003	12	-32
ICT	4,516	-807	-3,716	-7	4,511	-725	-3,716	70	78
Performance & Development	197	0	-245	-47	197	-1	-245	-48	-1
Other Services	68,793	-47,281	-136	21,376	68,715	-47,281	-136	21,299	-77
<b>GRAND TOTAL</b>	<b>82,139</b>	<b>-51,475</b>	<b>-8,350</b>	<b>22,314</b>	<b>82,037</b>	<b>-51,507</b>	<b>-8,350</b>	<b>22,179</b>	<b>-135</b>

**Corporate Services Department - Budget Monitoring as at 30th June 2016**  
**Main Variances**

Division	Working Budget		Forecasted		Jun 2016 Forecasted Variance for Year £'000	Notes
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000		
<b>Financial Services</b>						
Accountancy	1,785	-295	1,798	-406	-98	Vacant Posts
<b>Audit Risk &amp; Procurement</b>						
Audit	605	-20	572	-20	-33	Part year Vacant Post
<b>ICT</b>						
Information Technology	3,443	-446	3,468	-394	78	Sickness cover for Head of IT
<b>Other Services</b>						
Audit Fees	364	-84	317	-84	-46	Reduction in grant audit fees
Miscellaneous Services	6,183	-107	6,163	-107	-20	Reduction in Subscriptions
<b>Other Variances</b>					-15	
<b>Grand Total</b>					-135	

**Department for Communities**  
**Budget Monitoring as at 30th June 2016**

Division	Working Budget				Forecasted				Jun 2016 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	
<b>Adult Services</b>									
Older People	50,244	-17,739	3,124	35,629	52,004	-18,315	3,124	36,813	1,184
Physical Disabilities	5,987	-740	92	5,339	5,673	-777	92	4,988	-351
Learning Disabilities	31,378	-8,524	1,349	24,203	31,096	-8,142	1,349	24,303	100
Mental Health	9,036	-3,322	130	5,844	8,967	-3,293	130	5,803	-41
Director's Office	1,264	0	49	1,313	1,250	0	49	1,299	-14
Support	3,639	-1,639	653	2,653	3,621	-1,655	653	2,620	-33
<b>Public Protection &amp; CF Housing</b>									
Public Protection	3,145	-604	673	3,214	3,137	-605	673	3,204	-10
Council Fund Housing	8,697	-8,150	541	1,089	8,745	-8,187	541	1,099	10
<b>Leisure &amp; Recreation</b>									
Leisure & Recreation	13,839	-6,981	4,849	11,707	13,640	-6,782	4,849	11,707	0
<b>GRAND TOTAL</b>	<b>127,228</b>	<b>-47,697</b>	<b>11,460</b>	<b>90,992</b>	<b>128,133</b>	<b>-47,756</b>	<b>11,460</b>	<b>91,837</b>	<b>845</b>



**Department for Communities - Budget Monitoring as at 30th June 2016**  
**Main Variances**

Division	Working Budget		Forecasted		Jun 2016 Forecasted Variance for Year £'000	Notes
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000		
<b>Adult Services</b>						
<b>Older People</b>						
Older People - Commissioning	2,866	-43	2,785	-43	-81	Staff vacancies
Older People - Private/ Vol Homes	17,453	-8,954	18,429	-9,258	671	Efficiencies slippage
Older People - Extra Care	784	0	936	0	152	Lower than anticipated saving from contract renegotiations
Older People - Direct Payments	614	0	674	0	60	Increase in packages
Older People - Private Home Care	9,356	-2,003	9,967	-2,003	611	Efficiencies slippage and additional care hours
Older People - Ssmmss	1,063	-228	1,037	-228	-25	Staff vacancies
Older People - Careline	1,060	-1,165	1,211	-1,450	-134	Staff vacancies and additional income
Older People - Enablement	2,077	-800	1,773	-800	-303	Staff vacancies
Older People - Day Services	1,059	-76	1,273	-73	217	Efficiencies slippage £150k, staff vacancies and additional private day care provision
<b>Physical Disabilities</b>						
Phys Dis - Commissioning & OT Services	598	-71	533	-71	-65	Staff vacancies
Phys Dis - Private/Vol Homes	561	-111	521	-111	-40	Reduction in packages
Phys Dis - Group Homes/Supported Living	1,358	-116	1,330	-116	-28	Reduction in packages
Phys Dis - Community Support	90	0	38	0	-53	Reduction in packages
Phys Dis - Direct Payments	1,831	0	1,656	0	-175	Reduction in packages
<b>Learning Disabilities</b>						
Learn Dis - Commissioning	881	0	933	0	53	Additional salary costs
Learn Dis - Private/Vol Homes	10,047	-3,157	9,765	-2,941	-66	Reduction in placement costs
Learn Dis - Direct Payments	1,275	0	1,419	0	144	Increase in packages
Learn Dis - Group Homes/Supported Living	6,797	-1,135	6,663	-1,124	-122	Reduction in placement costs
Learn Dis - Adult Respite Care	932	-812	913	-812	-20	Staff vacancy
Learn Dis - Grants	156	0	279	0	123	Efficiencies slippage
Learn Dis/M Health - Ssmss	549	0	532	0	-16	Reduced spend on Supplies & services
<b>Mental Health</b>						
M Health - Commissioning	835	-69	853	-69	18	Additional salary costs
M Health - Private/Vol Homes	6,268	-2,874	6,178	-2,847	-63	Reduction in placement costs
M Health - Group Homes/Supported Living	474	-128	426	-128	-48	Reduction in placement costs
M Health - Community Support	673	-98	732	-99	58	Increase in assessment costs due to Deprivation of Liberty Safeguards issues

**Department for Communities - Budget Monitoring as at 30th June 2016**  
**Main Variances**

Division	Working Budget		Forecasted		Jun 2016 Forecasted Variance for Year £'000	Notes
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000		
<b>Director's Office</b>						
Ssmss - Adult Safeguarding & Improvement Team	1,264	0	1,250	0	-14	Staff vacancy
<b>Support</b>						
Departmental Support	2,130	-71	2,106	-86	-39	Reduced spend on Supplies & services
Other Variances					33	
<b>Public Protection</b>						
Other Variances					-10	
<b>Council Fund Housing</b>						
Home Improvement (Non HRA)	499	-278	479	-270	-11	Additional income from providing landlord training
Penybryn Traveller Site	126	-119	136	-119	10	Overspend anticipated due to the legal costs and other associated costs of removing a bad paying tenant from the site
Temporary Accommodation	266	-185	266	-174	11	Underachievement of Housing Benefit income due to income support issues with 16-17 year olds
<b>Leisure &amp; Recreation</b>						
Pembrey ski shop	111	-115	52	-41	15	Projected shortfall in sales income
Carmarthen Leisure Centre	1,207	-1,131	1,208	-1,101	30	Numerous income accounts forecasting shortfalls
Sport & Leisure East	209	-64	194	-64	-14	Part year vacancy
Amman Valley Leisure Centre	703	-543	708	-513	36	Numerous income accounts forecasting shortfalls
Sport & Leisure General	643	-50	655	-97	-35	One off income projected during 16-17
Llanelli Leisure Centre	1,117	-959	1,113	-992	-36	Projected increased income
Mobile Library	120	0	160	0	40	Delay in delivery of new mobile library vehicles resulting in only part year effect of efficiencies being met
Museums General	180	0	144	0	-36	Part year vacancies
Laugharne Boathouse	152	-95	164	-122	-15	Projected increased income
Leisure Management	278	0	266	0	-12	Numerous minor underspends
Other Variances					28	
<b>Grand Total</b>					845	

**Environment Department**  
**Budget Monitoring as at 30th June 2016**

Division	Working Budget				Forecasted				Jun 2016 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	
Policy & Development	849	0	-739	110	961	-26	-739	196	87
Street Scene	49,897	-25,602	7,795	32,090	49,729	-25,398	7,795	32,125	35
Transport	24,396	-16,335	1,840	9,900	24,408	-16,132	1,840	10,115	215
Property Services	46,768	-42,662	-1,130	2,977	41,761	-37,421	-1,130	3,210	234
Planning	4,003	-2,407	555	2,151	3,835	-2,385	555	2,005	-147
<b>GRAND TOTAL</b>	<b>125,913</b>	<b>-87,005</b>	<b>8,321</b>	<b>47,228</b>	<b>120,694</b>	<b>-81,363</b>	<b>8,321</b>	<b>47,652</b>	<b>423</b>

**Environment Department - Budget Monitoring as at 30th June 2016**  
**Main Variances**

Division	Working Budget		Forecasted		Jun 2016 Forecasted Variance for Year £'000	Notes
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000		
<b>Policy &amp; Development</b>						
Departmental - Policy	596	0	706	-26	83	Efficiencies anticipated from admin review yet to be implemented £111k
<b>Streetscene</b>						
Public Conveniences	510	-23	522	-25	11	Full extent of savings not yet realised - currently in year 3 of a 3 year asset transfer programme with negotiations and terms currently being concluded on the balance of the proposed transfers
Cleansing Service	1,886	-52	1,931	-53	44	sustained demands on the cleansing service.
<b>Transport</b>						
Passenger Transport	3,960	-2,517	4,830	-3,195	200	£200k managed pool car efficiency not achieved
Transport to Schools & Colleges	9,885	-1,073	9,977	-1,132	25	change when the new academic year commences. A number of routes have also
Car Parks	1,635	-3,156	1,394	-2,974	-59	Demand for car parks has increased, generating additional income
Nant y Ci Park & Ride	1	0	58	-16	41	Members decision to withdraw the service/funding in 15/16 - the modified service is currently being trialled with the LHB to generate additional revenue to cover the shortfall
<b>Property Services</b>						
Building Maintenance Operational	26,969	-30,090	22,705	-25,593	234	On-going review of Building Maintenance expenditure and income will hopefully reduce the forecasted overspend by the year-end
Public Conveniences repairs	0	0	21	0	21	Asset transfer not undertaken - budget removed in 11/12 efficiencies
Industrial Premises	344	-1,260	291	-1,239	-32	Forecast based on current occupancy levels which are very high and could reduce during the year
County Farms	70	-308	60	-312	-14	Entitlements reduced and rent increases implemented
Livestock Markets	39	-174	67	-181	22	Forecast based on last year's outturn, new lease negotiations currently taking place which may generate some additional income
<b>Planning</b>						
Minerals	254	-107	250	-157	-53	Underspend mainly due to charging out of staff to externally funded projects as a 'direct cost'
Policy-Development Planning	457	-21	367	-22	-91	Underspend mainly as a result of vacant posts
<b>Other Variances</b>					-8	
<b>Grand Total</b>					423	